

# **IOWA PUBLIC INFORMATION BOARD**

## **MEMBERS**

- E. J. Giovannetti, Urbandale (Government Representative, 2018-2022)**  
**Keith Luchtel, Clive (Media Representative, 2018-2022)**  
**Monica McHugh, Zwingle (Public Representative, 2018-2022)**  
**Frederick (Rick) Morain, Jefferson (Media Representative, 2018-2022)**  
**William Peard, Waukee (Government Representative, 2016-2020)**  
**Julie Pottorff, Des Moines (Public Representative, 2017-2020)**  
**Suzan Stewart, Sioux City (Public Representative, 2018-2022)**  
**Renee Twedt, Story City (Government Representative, 2016-2020)**  
**Mary Unga-Sogaard, Dyersville (Media Representative, 2016-2020)**

## **STAFF**

- Margaret Johnson, Executive Director**  
**Brett Toresdahl, Deputy Director**  
**Amanda Adams, Legal Counsel**

## **Agenda**

**February 20, 2020 1:00 p.m.**

**Wallace Building**

**502 East 9<sup>th</sup> Street, Des Moines**

## **3rd Floor E/W Conference Room**

**Dial-in number: 866-685-1580    Conference Code: 2841441953**

### **11:30 AM – IPIB Rules Committee**

### **1:00 PM – IPIB Meeting**

- I. Approval of agenda\*
- II. Approval of the January 16, 2020 minutes \*
- III. Public Forum (5 minute limit per speaker)
- IV. Comments from the board chair. (Twedt)
- V. Cases involving Board Deliberation/Action. (Johnson)
  1. Adams, Nicole (19FC:0147 – Chapter 22 –Guthrie County 12/26/19) \* Dismissal
  2. Anonymous (20FC:0009 – Chapter 21 – Humboldt Comm. School Board 1/22/20) \* Dismissal
  3. Banks, James (20FC:0003 – Chapter 22 – Polk County Attorney’s Office 1/12/20) \* Dismissal
  4. Banks, James (20FC:0004 – Chapter 22 – Des Moines Police Department 1/12/20) \* Dismissal
  5. Christensen, Stephanie (19FC:0052 – Chapter 21 – Bettendorf School District 5/17/19) \* Final Report
  6. Clayworth, Jason (19FC:0138 – Chapter 22 – Des Moines Water Works 11/26/19) \* Revised Report and Recommended Acceptance
  7. Curry, Nina (19FC:0097 – Chapter 22 – Dept. of Corrections Sixth District 7/28/19) \* Probable Cause Report
  8. Kruse, Kurt (19FC:0129 – Chapter 22 – City of Madrid 10/27/19) \* Dismissal
  9. Miller, Joel (19FC:0144 – Chapter 22 – Iowa Secretary of State 12/12/19) \* Dismissal
  10. Miller, Joel (20FC:0010 – Chapter 22 – Iowa Secretary of State 1/31/20) \* Dismissal

11. Radtke, Mari (20FC:0005 – Chapter 22 – Archer City Council 1/13/20) \* Acceptance
12. Schleicher, Mike (20FC:0006 – Chapter 21 – Jefferson Co. Extension Council 1/14/20) \* Dismissal
13. Sellers, Darran (19FC:0148 – Chapter 21 – Vinton City Council 12/31/19) \* Acceptance
14. Vaughn, Deb (20FC:0002 – Chapter 21 – Lisbon School Board 1/10/20) \* Dismissal

VI. Advisory Opinions

1. Buol, Roy (19AO:0007 – Chapters 21 & 22 11/22/19)

VII. Complaints Withdrawn, No Action Necessary. (Johnson)

1. Blutstein, Allan (19FC:0135 – Chapter 22 – University of Iowa 11/21/19) \*

VIII. Pending Complaints. (Johnson)

1. Baker, Joshua (19FC:0108 – Chapter 22 – City of Sheffield 9/18/19) Pending
2. Beymer, Jared (19FC:0132 – Chapter 21 – Crawford Co. Land Mobile Radio Advisory Board 11/10/19) Pending
2. Good, Rick (20FC:0016 – Both Chapters – City of Zearing 2/10/20) Intake
3. Kauffman, Clark (20FC:0007 – Chapter 22 – Iowa Workforce Development 1/21/20) Intake
4. McGregor (20FC:0015 – Chapter 21 – Kossuth Co. EMS Board) Intake
5. McNeely, Shawn (20FC:0008 – Chapter 22 – Bettendorf Police Department 1/22/20) Intake
6. Olney, Bill (19FC:0146 – Chapter 21 – Marathon City Council 12/14/19) and; Robinson, Larry (19FC:0143 – Chapter 21 – Marathon City Council 12/12/19) Pending
7. Peck, Jerry (20FC:0011 – Chapter 21 – City of Zearing 2/9/20) Intake
8. Peck, Jerry (20FC:0012 – Both chapters – City of Zearing 2/9/20) Intake
9. Peck, Jerry (20FC:0013 – Both chapters – City of Zearing 2/10/20) Intake
10. Peck, Jerry (20FC:0014 – Both chapters – City of Zearing 2/10/20) Intake
11. Staley; Beymer; Vogt (19FC:0101 – Chapter 22 – Crawford Co. Firefighter Assn. 8/14/19) Pending
12. Vaughn, Deb (20FC:0017 – Chapter 21- Lisbon Community School Board 2/13/20) Intake

IX. Committee Reports

1. Communications – (Ungs-Sogaard)
2. Legislative – (Luchtel) – Update on legislation  
Declaring positions on legislation.
3. Rules – (Pottorff/Stewart) - Report on meeting

XI. Office status report.

1. Contacts and activity \* (Johnson)
2. Financial/Budget Update (FY21) \* (Toresdahl)
3. Presentations/Trainings (Johnson)
  - Iowa Newspaper Association Round Table, 2/6/20
  - Iowa International Center/Saudi Arabian Journalist group – 3/6/20
  - Iowa County Recorders, 3/12/2020
  - Sunshine Week – 3/15-21/2020
  - ACYPL Conference (Malesia) – 3/30-31/2020

XII. Next IPIB Board Meeting will be held in the Wallace Building, 3rd Floor, E/W Conference Room  
March 19, 2020 at 1:00 p.m.

XIII. Adjourn

**\* Attachments**

**IOWA PUBLIC INFORMATION BOARD**  
**February 20, 2020**  
**Unapproved Minutes**

The Board met on February 20, 2020 for its monthly meeting at 1:00 p.m. in the 3rd floor E/W Conference Room of the Wallace Building with the following members present: E. J. Giovannetti, Urbandale; Keith Luchtel, Clive (telephone); Monica McHugh, Zwingle; Rick Morain, Jefferson; William Peard, Waukee; Julie Pottorff, Des Moines; Suzan Stewart, Sioux City; Renee Twedt, Story City (telephone at 1:07pm/In person at 2:01pm); Mary Unga-Sogaard, Dyersville (telephone). Absent: E. J. Giovannetti, Urbandale. Also present were IPIB Executive Director Margaret Johnson; IPIB Deputy Director Brett Toresdahl; and IPIB Legal Counsel Amanda Adams. A quorum was declared present.

On a **motion** by Unga-Sogaard, **second** by McHugh the agenda was unanimously adopted.

On a **motion** by Stewart, **second** by Morain, to approve the January 16, 2020 minutes. Unanimously adopted.

**Public Forum**

No comments.

*Note: Twedt joined meeting by telephone at 1:07pm*

**Items Discussed**

- 1) Board Chair – No comments from chair. Johnson reminded Board members that terms expire in April for four individuals. If Board members want to continue another term, they should contact Johnson and the Governor’s office.
  
- 2) The board was briefed on cases and took action as indicated:
  1. Adams, Nicole (19FC:0147 – Chapter 22 –Guthrie County 12/26/19). A **motion** by McHugh and **second** by Peard to approve the dismissal order. Unanimously approved.
  2. Anonymous (20FC:0009 – Chapter 21 – Humboldt Comm. School Board 1/22/20). A **motion** by Peard and **second** by Morain to approve the dismissal order. Unanimously approved.

The Board had a brief discussion about anonymous complaints and how to best handle them. No action taken.

3. Banks, James (20FC:0003 – Chapter 22 – Polk County Attorney’s Office 1/12/20). A **motion** by McHugh and **second** by Stewart to approve the dismissal order. Unanimously approved.
4. Banks, James (20FC:0004 – Chapter 22 – Des Moines Police Department 1/12/20). A **motion** by Morain and **second** by McHugh to approve the dismissal order. Unanimously approved.

5. Christensen, Stephanie (19FC:0052 – Chapter 21 – Bettendorf School District 5/17/19). A **motion** by Stewart and **second** by McHugh to approve the report and final order. Unanimously approved.
6. Clayworth, Jason (19FC:0138 – Chapter 22 – Des Moines Water Works 11/26/19). A **motion** by Stewart and **second** by McHugh to table this complaint until documents can be reviewed at the next meeting. Unanimously approved.
7. Curry, Nina (19FC:0097 – Chapter 22 – Dept. of Corrections Sixth District 7/28/19). A **motion** by Morain and **second** by McHugh to accept the report that no probable cause exists. Unanimously approved.
8. Kruse, Kurt (19FC:0129 – Chapter 22 – City of Madrid 10/27/19). A **motion** by McHugh and **second** by Twedt to approve the dismissal order. Unanimously approved.

Note: Twedt arrive at 2:01pm to the meeting in person.

Note: The Board took a brief recess at 2:03pm.

Note: The Board resumed the meeting at 2:06pm with Twedt as Chair.

9. Miller, Joel (19FC:0144 – Chapter 22 – Iowa Secretary of State 12/12/19). A **motion** by Peard and **second** by Stewart to approve the dismissal order. Unanimously approved.
10. Miller, Joel (20FC:0010 – Chapter 22 – Iowa Secretary of State 1/31/20). A **motion** by McHugh and **second** by Pottorff to approve the dismissal order. Unanimously approved.
11. Radtke, Mari (20FC:0005 – Chapter 22 – Archer City Council 1/13/20). A **motion** by Pottorff and **second** by Morain to approve the acceptance order. Unanimously approved.
12. Schleicher, Mike (20FC:0006 – Chapter 21 – Jefferson Co. Extension Council 1/14/20). A **motion** by Stewart and **second** by McHugh to approve the dismissal order. Unanimously approved.
13. Sellers, Darran (19FC:0148 – Chapter 21 – Vinton City Council 12/31/19). A **motion** by McHugh and **second** by Pottorff to approve the acceptance order. Unanimously approved.
14. Vaughn, Deb (20FC:0002 – Chapter 21 – Lisbon School Board 1/10/20). A **motion** by Stewart and **second** by McHugh to approve the dismissal order. Unanimously approved with Unga-Sogaard recusing herself.

### 3) Advisory Opinions

1. Buol, Roy (19AO:0007 – Chapters 21 & 22 11/22/19). A **motion** by Peard and **second** by Pottorff to table this item and place it earlier on the agenda next month. Unanimously approved. Recusing: McHugh and Unga-Sogaard.

### 4) Complaints Withdrawn. No Action

1. Blutstein, Allan (19FC:0135 – Chapter 22 – University of Iowa 11/21/19)

### 5) Pending complaints that required no board action. Informational

1. Baker, Joshua (19FC:0108 – Chapter 22 – City of Sheffield 9/18/19) Pending

2. Beymer, Jared (19FC:0132 – Chapter 21 – Crawford Co. Land Mobile Radio Advisory Board 11/10/19) Pending
3. Good, Rick (20FC:0016 – Both Chapters – City of Zearing 2/10/20) Intake
4. Kauffman, Clark (20FC:0007 – Chapter 22 – Iowa Workforce Development 1/21/20) Intake
5. McGregor (20FC:0015 – Chapter 21 – Kossuth Co. EMS Board) Intake
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12. Staley; Beymer; Vogt (19FC:0101 – Chapter 22 – Crawford Co. Firefighter Assn. 8/14/19) Pending
13. Vaughn, Deb (20FC:0017 – Chapter 21- Lisbon Community School Board 2/13/20) Intake

#### 6) Committee Reports

1. Communications – Johnson reported on communication that she sent to OCIO regarding how the open records law is affected by the NextSource portal implementation.
2. Legislative – Johnson reported on status of IPIB legislation and other matters of interest. There was a discussion that the Executive Director registers on legislation only if the Board has given certain direction. A **motion** by McHugh and **second** by Pottorff for the Executive Director to register in favor of HF2236. Unanimously approved.
3. Rules – Meeting was held prior to the Board meeting. Meta data and electronic records were the topics. More research will be conducted.

#### 7) Updates for the board.

- a. Johnson provided an overview of the January website use and YTD case totals.
- b. Toresdahl shared the FY20 financials. Also shared budget appropriation projections for FY21.
- c. Johnson shared upcoming presentations/trainings
  - Iowa Newspaper Association Round Table, 2/6/20
  - Iowa International Center/Saudi Arabian Journalist group – 3/6/20
  - Iowa County Recorders, 3/12/2020
  - Sunshine Week – 3/15-21/2020 – Noon reception on March 19, 2020
  - ACYPL Conference (Malaysia) – 3/30-31/2020

The next IPIB meeting will be in the Wallace Building, **3rd Floor E/W Conference Room**, March 19, 2020, at 1:00 p.m. Sunshine Week reception at Noon prior to the meeting.

At 3:25 p.m. the meeting adjourned on a motion by Peard and a second by Pottorff. Unanimously approved.

Respectfully submitted  
Brett Toresdahl, Deputy Director

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IPIB, Chair

Approved