

IOWA PUBLIC INFORMATION BOARD

MEMBERS

Joan Corbin, Pella (Government Representative, 2020-2024)
E. J. Giovannetti, Urbandale (Government Representative, 2018-2022)
Barry Lindahl, Dubuque (Government Representative, 2020-2024)
Keith Luchtel, Clive (Media Representative, 2018-2022)
Monica McHugh, Zwingle (Public Representative, 2018-2022)
Frederick (Rick) Morain, Jefferson (Media Representative, 2018-2022)
Julie Pottorff, Des Moines (Public Representative, 2020-2024)
Suzan Stewart, Sioux City (Public Representative, 2018-2022)
Stan Thompson, Clive (Public Representative, 2020-2024)

STAFF

Margaret Johnson, Executive Director
Brett Toresdahl, Deputy Director
Zach Goodrich, Legal Counsel

Meeting Access

**Wallace Building has restricted access. Please use east entrance of building off E. 9th Street.
Once inside the atrium, proceed to the frosted glass sliding doors.
Use the lobby phone to dial the number provided on the door sign.
Proceed to the north set of elevators which is to your right down the hall.
A person will meet you at the elevator to escort you to the meeting on 3rd floor.**

IF You Can't Attend In Person, Please Connect To The Meeting With The Following:

Dial-in number: 866-685-1580 Conference Code: 2841441953

Agenda

July 15, 2021 1:00 p.m.

Wallace Building

**502 East 9th Street, Des Moines
3rd Floor E/W Conference Room**

12:00 PM – Rules Committee Meeting

1:00 PM – IPIB Meeting

- I. Approval of agenda*
- II. Approval of the June 17, 2021 minutes *
- III. Public Forum (5 minute limit per speaker)
- IV. Comments from the board chair. (Pottorff)
Election of Board Officers
- V. Advisory Opinion
None

- VI. Cases involving Board Deliberation/Action. (Johnson)
1. Uker, Ben (21FC:0044 – Chapter 22 – Iowa State Patrol 5/24/21) * Dismiss
 2. Anonymous (21FC:0030 – Both Chapters – Linden City Council 4/6/21) * Report
 3. Belin, Laura (21FC:0037 – Chapter 22 – Iowa Dept. of Public Health 5/4/21) * Dismiss
 4. Bergren, Kay (21FC:0046 – Both Chapters – City of Otho 6/10/21) * Dismiss
 5. Bruns, Rachel (21FC:0016 – Chapter 22 – Iowa Department of Public Health 3/5/21) * Report
 6. Feddersen, Karen (21FC:0043 – Chapter 22 – City of Atalissa 5/23/21) * Accept
 7. Hoffman, Wren (21FC:0048 – Chapter 21 – City of Steamboat Rock 6/18/21) * Accept
 8. Kauffman, Clark (21FC:0017 – Chapter 22 – Iowa Department of Public Health 3/5/21) * Probable Cause Report
 9. Knapp, Christine (21FC:0050 – Chapter 22 – Iowa Dept of Corrections 6/22/21) * Dismiss
 10. Kuhn, Mirela (21FC:0049 – Chapter 22 – Sioux City Human Resources Dept. 6/21/21) * Dismiss
 11. Loftus, Brenda (21FC:0047 – Chapter 21 – Harrison County Board of Supervisors 6/14/21) * Dismiss
 12. Quad Cities Interfaith (21FC:0052 – Chapter 21 – Davenport City Council 6/24/21) * Dismiss
 13. Williams, Todd (21FC:0036 – Chapter 21 - City of Silver City 4/29/21) * Report
- VII. Matters Withdrawn, No Action Necessary. (Johnson)
1. Heard, Jake (21FC:0060 – Chapter 22 – Mitchell County Clerk of Court) * Withdraw
 2. Hinners, Jean (21FC:0058 – Both Chapters – Audubon Co. Board of Health 6/27/21) * Withdraw
- VIII. Pending Complaints. Informational Only (Johnson)
1. Caufield, James (21FC:0055 – Chapter 22 – Perry Chamber of Commerce/City of Perry 6/28/21) Intake
 2. Christensen, Brett (21FC:0054 – Chapter 21 – Silver City Council 6/15/21) Intake
 3. Hoyt, Mallory (21FC:0045 – Both Chapters – Davenport Civil Rights Commission 6/4/21) Intake
 4. Lacey, Latrice (21FC:0056 – Chapter 22 – City of Davenport 6/28/21) Intake
 5. McCleery, Daniel (21FC:0051 – Chapter 22 – Milestones Area Agency on Aging 6/22/21) Intake
 6. McDowell, Tad (21FC:0059 – Chapter 22 – Mills County Assessor 6/30/21) Intake
 7. Sattler, Leslie (21FC:0062 – Chapter 21 – City of West Burlington 7/8/21) Intake
 8. Snell, Linn (21FC:0057 – Chapter 21 – Elberon City Council – 6/25/21) Intake
 9. Trimble, Matthew (21FC:0053 – Chapter 21 – Scott Co. Board of Supervisors 6/25/21) Intake
 10. Walk, Stan (21FC:0061- Both Chapters – Mitchell County Economic Development Commission 7/8/21) Intake
- IX. Committee Reports
1. Communications – (Toresdahl)
 2. Legislative – (Johnson)
 3. Rules – (Goodrich)
- X. Office status report.
1. Contacts and activity * (Johnson)
 2. Financial/Budget Update (FY21) * (Toresdahl)
 3. Update on District Court cases (Johnson)
 1. Klein
 2. Ripperger
 4. Presentations/Trainings (Johnson) -

5. COVID-19 update (Johnson/Toresdahl)

6. Board manuals

XI. Next IPIB Board Meeting will be held in the Wallace Building, 2nd Floor, N/S Conference Room
August 19, 2021 at 1:00 p.m.

XII. Adjourn

*** Attachments**

IOWA PUBLIC INFORMATION BOARD

July 15, 2021

Unapproved Minutes

The Board met on July 15, 2021 for its monthly meeting at 1:03 p.m. in the 3rd floor E/W Conference Room in the Wallace Building with the following members present: Joan Corbin, Pella (phone); E. J. Giovannetti, Urbandale; Barry Lindahl, Dubuque (phone); Keith Luchtel, Clive (phone); Monica McHugh, Zwingle; Rick Morain, Jefferson; Julie Pottorff, Des Moines; Suzan Stewart, Sioux City (phone); and Stan Thompson, Clive. Also present were IPIB Executive Director Margaret Johnson; IPIB Deputy Director Brett Toresdahl; IPIB Legal Counsel Zach Goodrich. A quorum was declared present.

Others identified present or by phone: Laura Belin, Benjamin Kohn, Karen Feddersen, Julie Sprague, Susan Patterson-Plank, Amber Hagerty, Angie McBride, Brenda Loftus, Brent Hinders, Bill Goldy, Clark Kauffman, Maria Wagenhofer, Mallory Hoyt.

On a **motion** by Giovannetti, **second** by Morain the agenda was unanimously adopted.

On a **motion** by McHugh, **second** by Thompson, to approve the June 17, 2021 minutes. Unanimously adopted.

Public Forum

No comments

Items Discussed

- 1) **Board Chair** – Pottorff announced that Margaret Johnson had recently been recognized by the Iowa State Bar Association as the Outstanding Section Chair of the year for her leadership of the ISBA Government Practice Section.

IPIB Board Elections -

Stewart nominated Julie Pottorff to serve as the Chair of the IPIB for another year.

Giovannetti seconded the nomination. Pottorff was selected by a unanimous vote of the Board.

Morain nominated Monica McHugh to serve as the Vice-Chair of the IPIB for another year.

Giovannetti seconded the nomination. McHugh was selected by a unanimous vote of the Board.

- 2) **Advisory Opinions** - None

- 3) **The board was briefed on cases and took action as indicated:**

1. Uker, Ben (21FC:0044 – Chapter 22 – Iowa State Patrol 5/24/21). Benjamin Kohn spoke on the matter. A motion by McHugh and second by Giovannetti to accept the dismissal order. Approved, 8-1 with Thompson voting against.

2. Anonymous (21FC:0030 – Both Chapters – Linden City Council 4/6/21). A motion by Morain and second by McHugh to accept the report and approve a continuance. Approved 8-0 with Giovannetti abstaining.
3. Belin, Laura (21FC:0037 – Chapter 22 – Iowa Dept. of Public Health 5/4/21). Laura Belin spoke on the matter. A motion by Morain and second by McHugh to table until the next meeting. Unanimously approved, 9-0.
4. Bergren, Kay (21FC:0046 – Both Chapters – City of Otho 6/10/21). A motion by Thompson and second by Giovannetti to approve the dismissal order. Unanimously approved, 9-0.
5. Bruns, Rachel (21FC:0016 – Chapter 22 – Iowa Department of Public Health 3/5/21). A motion by McHugh and second by Giovannetti to approve the informal resolution report. Unanimously approved, 9-0.
6. Feddersen, Karen (21FC:0043 – Chapter 22 – City of Atalissa 5/23/21). Julie Sprague and Karen Feddersen spoke on the matter. A motion by Giovannetti and second by McHugh to approve the acceptance order. Unanimously approved, 9-0.
7. Hoffman, Wren (21FC:0048 – Chapter 21 – City of Steamboat Rock 6/18/21). A motion by Thompson and second by Corbin to approve the acceptance order. Unanimously approved, 9-0.
8. Kauffman, Clark (21FC:0017 – Chapter 22 – Iowa Department of Public Health 3/5/21). Clark Kauffman spoke on the matter. A motion by McHugh and second by Stewart to table until the next meeting. Unanimously approved, 9-0.
9. Knapp, Christine (21FC:0050 – Chapter 22 – Iowa Dept of Corrections 6/22/21). A motion by McHugh and second by Giovannetti to approve the dismissal order. Unanimously approved, 9-0.

Note: Board took a break at 3:01 PM

Note: Board resumed at 3:09 PM – quorum present (9 members)

10. Kuhn, Mirela (21FC:0049 – Chapter 22 – Sioux City Human Resources Dept. 6/21/21). Amber Hagerty spoke on the matter. A motion by Thompson and second by McHugh to approve the dismissal order. Unanimously approved, 9-0.
11. Loftus, Brenda (21FC:0047 – Chapter 21 – Harrison County Board of Supervisors 6/14/21). Brenda Loftus and Brent Hinders spoke on this matter. A motion by McHugh and second by Thompson to approve the dismissal order. Approved, 8-0, with Giovannetti abstaining.
12. Quad Cities Interfaith (21FC:0052 – Chapter 21 – Davenport City Council 6/24/21). Mallory Hoyt spoke on this matter. A motion by Thompson and second by McHugh to approve the dismissal order. Unanimously approved, 9-0.
13. Williams, Todd (21FC:0036 – Chapter 21 - City of Silver City 4/29/21). A motion by Morain and second by Thompson to approve the informal resolution report. Unanimously approved, 9-0.

4) Matters Withdrawn. No Action -

1. Heard, Jake (21FC:0060 – Chapter 22 – Mitchell County Clerk of Court) Withdrawn

2. Hinners, Jean (21FC:0058 – Both Chapters – Audubon Co. Board of Health 6/27/21) Withdrawn

5) Pending complaints that required no board action. Informational

1. Caufield, James (21FC:0055 – Chapter 22 – Perry Chamber of Commerce/City of Perry 6/28/21) Intake
2. Christensen, Brett (21FC:0054 – Chapter 21 – Silver City Council 6/15/21) Intake
3. Hoyt, Mallory (21FC:0045 – Both Chapters – Davenport Civil Rights Commission 6/4/21) Intake
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10. Walk, Stan (21FC:0061- Both Chapters – Mitchell County Economic Development Commission 7/8/21) Intake

6) Committee Reports

1. Communications – No report – Next meeting August 19, 2021 at 12:00 PM
2. Legislative – No report – Next meeting August 3, 2021 at 3:30 PM
3. Rules – The Rule committee met prior to Board meeting. Discussion focused on consideration of a rule regarding anonymous complaints filed with IPIB.

7) Updates for the board.

- a. Johnson provided an overview of the June website use and YTD case totals.
- b. Toresdahl shared the FY21 financials and budget preparation for FY22.
- c. Johnson provided an update on the Supreme Court Cases.
Klein – Supreme Court is retaining.
Ripperger – Supreme Court is retaining.
- d. Future presentations/trainings - None scheduled at this time.
- e. COVID-19 impact on IPIB – Discussed future in-person Board meetings and building status.
- f. Board Resource Guide – An updated board resources guide was distributed to members along with a brief overview of the contents.

The next IPIB meeting will be in the Wallace Building, **2nd Floor, N/S Conference Room**,

August 19, 2021, at 1:00 p.m.

At 4:16 p.m. the meeting adjourned on a motion by McHugh and a second by Thompson. Unanimously approved.

Respectfully submitted
Brett Toresdahl, Deputy Director

IPIB, Chair
Approved