

# **IOWA PUBLIC INFORMATION BOARD**

## **MEMBERS**

**Daniel Breitbarth, Des Moines (Government Representative, 2022-2026)**  
**Joan Corbin, Pella (Government Representative, 2020-2024)**  
**E. J. Giovannetti, Urbandale (Public Representative, 2022-2026)**  
**Barry Lindahl, Dubuque (Government Representative, 2020-2024)**  
**Joel McCrea, Pleasant Hill (Media Representative, 2022-2026)**  
**Monica McHugh, Zwingle (Public Representative, 2022-2026)**  
**Julie Pottorff, Des Moines (Public Representative, 2020-2024)**  
**Jackie Schmillen, Urbandale (Media Representative, 2022-2026)**  
**vacant**

## **STAFF**

**Margaret Johnson, Executive Director**  
**Brett Toresdahl, Deputy Director**

## **Meeting Access**

**Wallace Building has restricted access. Please use east entrance of building off E. 9<sup>th</sup> Street.  
Once inside the atrium, proceed to the frosted glass sliding doors.  
Use the lobby phone to dial the number provided on the door sign.  
Proceed to the north set of elevators which is to your right down the hall.  
A person will meet you at the elevator to escort you to the meeting on 3<sup>rd</sup> floor.**

## **If You Can't Attend In Person, Please Connect To The Meeting With The Following:**

**Dial-in number: 877-304-9269    Conference Code: 664760#**

***Note: ALL phones MUST remain on mute unless you are addressing the Board***

## **Agenda**

**November 17, 2022 1:00 p.m.**  
**Wallace Building**  
**502 East 9<sup>th</sup> Street, Des Moines**  
**3rd Floor E/W Conference Room**

**12:00 PM – IPIB Executive Director Search Committee \* (IPIB Office Conference Room)**

**1:00 PM – IPIB Meeting**

- I. Approval of agenda\*
- II. Approval of the October 20, 2022 minutes \*
- III. Public Forum (5-minute limit per speaker)
- IV. Comments from the board chair. (Pottorff)  
Executive Director Search Committee

V. Advisory Opinion – Deliberation/Action.

1. None

VI. Cases involving Board Deliberation/Action. (Johnson)

1. Anderson, Rodney (22FC:0079 – Both Chapters – Massena City Council 8/20/22) \* Accept
2. Andregg, Jennifer (22FC:0096 – Both Chapters – Logan Public Library 9/16/22) \* Dismiss
3. Billings, Karl (22FC:0109 – Chapter 21 – Newton City Council 10/7/22) \* Dismiss
4. Boardwatchericcsd (22FC:0105 – Chapter 21 – Iowa City Comm. School Dist. 9/27/22) \* Dismiss
5. Colwell, Robert (22FC:0095 – Chapter 22 – Iowa Dept. Health & Human Serv. 9/16/22) \* Dismiss
6. Drish, Tom (22FC:0049 – Chapter 21 – Jefferson County Supervisors 5/26/22) \* Report
7. Ellis, Sam (22FC:0089 - Chapter 22 – Warren County 9/6/22) \* Dismiss
8. Hansen, Barbara (22FC:0111 – Chapter 21 – Woodbury Co. Extension Council 10/14/22) and Nelson, Carol (22FC:0112 – Both Chapters – Woodbury Co. Extension Council 10/14/22) \* Consolidate & Accept
9. Hoffman, Eric (22FC:0102 – Chapter 22 – City of Iowa Falls 9/26/22) \* Dismiss
10. Johnson, Kevin (22FC:0060 – Chapter 22 – City of Hamburg 6/6/22) \* Report
11. Merritt, Michael (22FC:0091 – Chapter 22 – Jasper County 9/7/22) \* Dismiss
12. Olson, Mandy (22FC:0104 – Both Chapters – City of Riceville 9/26/22) and Richardson, Amber (22FC:0103 – Both Chapters – Riceville City Council 9/26/22) \* Consolidation & Dismiss
13. Radtke, Mari (22FC:0069 – Chapter 22 – City of Paullina 7/21/22) \* Accept
14. Sanders Raquel (22FC:0108 – Chapter 22 – Muscatine County Attorney’s Office 10/6/22) \* Dismiss
15. Schoenbaum, Michael (22FC:0092 – Both Chapters – City of Bonaparte 9/13/22) \* Dismiss
16. Sly, Diana (22FC:0053 – Chapter 21 – Lorimor City Council 6/1/22) \* Motion
17. Smith, James (22FC:0101 – Chapter 22 – City of Ackworth 9/20/22) \* Dismiss
18. Taylor, Tom (22FC:0114 – Both Chapters – Sibley Ocheyedan School Board 10/18/22) \* Accept
19. Wells, Sara (22FC:0094 – Chapter 22 – Bettendorf Comm. School District 9/16/22) \* Dismiss
20. Wilson, Sam (22FC:0107 – Chapter 21 – Louisa County Conservation Board 10/3/22) \* Accept
21. Winkelman, Luke (22FC:0106 – Both Chapters – Calhoun Co. Board of Supervisors 9/28/22) \* Dismiss
22. Winter, Travis (22FC:0110 – Chapter 21 – City of Clinton Housing Board 10/11/22) \* Dismiss
23. Zimmerman, Kate (22FC:0086 – Both Chapters – Ringgold County 8/23/22) \* Dismiss

VII. Matters Withdrawn, No Action Necessary. (Johnson)

1. Hofmeyer, John (22FC:0099 – Chapter 22 – Iowa Dept of Public Safety 9/19/22) \* Withdrawn
2. Lage, Nathan (22FC:0115 – Chapter 22 – Iowa Board of Nursing 10/21/22) \* Withdrawn
3. Ocker, Kyle (22FC:0113 – Chapter 22 – City of Centerville 10/18//22) \* Withdrawn

VIII. Pending Complaints. Informational Only (Johnson)

1. Anderson, Rodney (22FC:0118 – Both Chapters – City of Massena 11/11/22) Intake
2. Bax, Kaye (22FC:0100 – Chapter 21 – City of Fontanelle & Council 9/14/22) Pending
3. Beck, Tim (22FC:0036 – Both Chapters – Pleasant Valley School District 5/5/22) Pending
4. Gomes, Analicia (22FC:0058 – Chapter 21 – Bettendorf Comm. School Board 6/2/22). Pending
5. Goodall, Noah (22FC:0117 – Chapter 22 – Iowa Dept. Public Safety 11/10/22) Intake
6. Huffman, David (22FC:0047 – Both Chapters – Batavia City Council 5/25/22) Pending
7. Klein, Adam (15FC:0034-Chapter 22 - DCI / Burlington Police Dept. 5/15/15) Pending
8. Merritt, Michael (22FC:0071 – Chapter 22 – City of Newton 7/20/22) Pending
9. Merritt, Michael (22FC:0116 – Chapter 22 – City of Newton 10/14/22) Intake
10. Radtke, Mari (22FC:0050 – Chapter 22 – City of Paullina 5/26/22) Pending
11. Sellers, Dakoda (22FC:0119 – Chapter 22 – City of Vinton 11/11/22) Intake

- IX. Committee Reports
1. Communications – (Toresdahl)
  2. Legislative – (Johnson) -
    - a. Consideration of proposed amendment to 22.4 (acknowledgement of record requests). \*
  3. Rules – (Johnson) -
- X. Office status report.
1. Contacts and activity \* (Johnson)
  2. Financial/Budget Update (FY23) \* (Toresdahl)
  3. Presentations/Trainings (Johnson) – November 9, 2022 Golden Circle Municipal Officers Association  
January 18, 2023 Iowa Association of Counties
- XI. Next IPIB Board Meeting will be held in the Wallace Building, 3rd Floor, E/W Conference Room  
December 15, 2022 at 1:00 p.m.
- XII. Adjourn **\* Attachment**

# IOWA PUBLIC INFORMATION BOARD

November 17, 2022

## Approved Minutes

The Board met on November 17, 2022 for its monthly meeting at 1:01 p.m. in person and by conference call in the 3rd floor E/W Conference Room in the Wallace Building with the following members participating: Daniel Breitbarth, Des Moines; E. J. Giovannetti, Urbandale; Barry Lindahl, Dubuque; Joel McCrea, Pleasant Hill; Julie Pottorff, Des Moines; Jackie Schmillen, Urbandale (phone). Absent: Joan Corbin, Pella; Monica McHugh, Zwingle. Also present were IPIB Executive Director Margaret Johnson and Brett Toresdahl, Deputy Director. A quorum was declared present.

Others identified present or by phone: James Stratton, Karl Billings, Matt Brick, Dawn Bowman, Sam Ellis, Carol Nelson, Barbara Hansen, Sara Wells, Wendy Meyer, Sam Wilson, JoEllen Schantz.

On a **motion** by Giovannetti, **second** by Breitbarth, the agenda was unanimously adopted 6-0.

On a **motion** by Breitbarth, **second** by McCrea, to approve the October 20, 2022 minutes. Unanimously adopted 6-0.

**Public Forum** – None

### Items Discussed

1) **Board Chair** – Pottorff reported on the meeting of the Executive Director search committee. The application process will begin around December 15, 2022.

#### 2) **Advisory Opinions** –

1. None

#### 3) **The board was briefed on cases and took action as indicated:**

1. Anderson, Rodney (22FC:0079 – Both Chapters – Massena City Council 8/20/22). A motion by Breitbarth and second by Lindahl to approve the acceptance order. Unanimously approved 6-0.
2. Andregg, Jennifer (22FC:0096 – Both Chapters – Logan Public Library 9/16/22). A motion by Giovanetti and second by Breitbarth to approve the dismissal order. Unanimously approved, 6-0.
3. Billings, Karl (22FC:0109 – Chapter 21 – Newton City Council 10/7/22). Karl Billings and Matt Brick spoke on the matter. A motion by Breitbarth and second by Lindahl to approve the dismissal order. Unanimously approved, 6-0.
4. Boardwatchericsd (22FC:0105 – Chapter 21 – Iowa City Comm. School Dist. 9/27/22). A motion by Lindahl and second by Breitbarth to approve the dismissal order. Unanimously approved, 6-0.
5. Colwell, Robert (22FC:0095 – Chapter 22 – Iowa Dept. Health & Human Serv. 9/16/22). A motion by Giovanetti and second by Lindahl to approve the dismissal order. Unanimously approved, 6-0.

6. Drish, Tom (22FC:0049 – Chapter 21 – Jefferson County Supervisors 5/26/22). A motion by Breitbarth and second by McRea to accept the final report and dismiss as satisfactory resolved. Unanimously approved, 6-0.
7. Ellis, Sam (22FC:0089 - Chapter 22 – Warren County 9/6/22). Sam Ellis and Dawn Bowman spoke on the matter. A motion by Giovannetti and second by Breitbarth to approve the dismissal order. Unanimously approved, 6-0.
8. Hansen, Barbara (22FC:0111 – Chapter 21 – Woodbury Co. Extension Council 10/14/22) and Nelson, Carol (22FC:0112 – Both Chapters – Woodbury Co. Extension Council 10/14/22). A motion by Giovannetti and second by Breitbarth to table this matter so that staff can revise the order. Unanimously approved 6-0.
9. Hoffman, Eric (22FC:0102 – Chapter 22 – City of Iowa Falls 9/26/22). A motion by Lindahl and second by Breitbarth to approve the dismissal order. Unanimously approved, 6-0.
10. Johnson, Kevin (22FC:0060 – Chapter 22 – City of Hamburg 6/6/22). A motion by Giovannetti and second by McCrea to approve the informal resolution and set the matter for review. Unanimously approved, 6-0.
11. Merritt, Michael (22FC:0091 – Chapter 22 – Jasper County 9/7/22). A motion by McCrea and second by Breitbarth to approve the dismissal order. Unanimously approved, 6-0.
12. Olson, Mandy (22FC:0104 – Both Chapters – City of Riceville 9/26/22) and Richardson, Amber (22FC:0103 – Both Chapters – Riceville City Council 9/26/22). A motion by Lindahl and second by Breitbarth to approve consolidation and dismissal order. Unanimously approved, 6-0.
13. Radtke, Mari (22FC:0069 – Chapter 22 – City of Paullina 7/21/22). A motion by Lindahl and second by Breitbarth to approve the acceptance order. Unanimously approved 6-0.
14. Sanders Raquel (22FC:0108 – Chapter 22 – Muscatine County Attorney’s Office 10/6/22). A motion by Breitbarth and second by Giovannetti to approve the dismissal order. Unanimously approved, 6-0.
15. Schoenbaum, Michael (22FC:0092 – Both Chapters – City of Bonaparte 9/13/22). A motion by Breitbarth and second by Lindahl to approve the dismissal order. Unanimously approved, 6-0.
16. Sly, Diana (22FC:0053 – Chapter 21 – Lorimor City Council 6/1/22). A motion by Breitbarth and second by McCrea to continue the informal resolution for 30 days. Unanimously approved, 6-0.
17. Smith, James (22FC:0101 – Chapter 22 – City of Ackworth 9/20/22). A motion by Breitbarth and second by Giovannetti to approve the dismissal order. Unanimously approved, 6-0.
18. Taylor, Tom (22FC:0114 – Both Chapters – Sibley Ocheyedan School Board 10/18/22). A motion by Breitbarth and second by Lindahl to approve the acceptance order. Unanimously approved 6-0.
19. Wells, Sara (22FC:0094 – Chapter 22 – Bettendorf Comm. School District 9/16/22). Sara Wells and Wendy Meyer spoke on the matter. A motion by Giovannetti and second by Lindahl to table so staff may review the document in question. Unanimously approved, 6-0.

20. Wilson, Sam (22FC:0107 – Chapter 21 – Louisa County Conservation Board 10/3/22). Sam Wilson and JoEllen Schantz spoke on the matter. A motion by Breitbarth and second by Giovannetti to approve the acceptance order. Unanimously approved, 6-0.
21. Winkelman, Luke (22FC:0106 – Both Chapters – Calhoun Co. Board of Supervisors 9/28/22). A motion by McCrea and second by Lindahl to approve the dismissal order. Unanimously approved, 6-0.
22. Winter, Travis (22FC:0110 – Chapter 21 – City of Clinton Housing Board 10/11/22). A motion by Giovannetti and second by Lindahl to approve the dismissal order. Unanimously approved, 6-0.
23. Zimmerman, Kate (22FC:0086 – Both Chapters – Ringgold County 8/23/22). A motion by Breitbarth and second by McCrea to approve the dismissal order. Unanimously approved, 6-0.

**4) Matters Withdrawn. No Action -**

1. Hofmeyer, John (22FC:0099 – Chapter 22 – Iowa Dept of Public Safety 9/19/22) Withdrawn
2. Lage, Nathan (22FC:0115 – Chapter 22 – Iowa Board of Nursing 10/21/22) Withdrawn
3. Ocker, Kyle (22FC:0113 – Chapter 22 – City of Centerville 10/18//22) Withdrawn

**5) Pending complaints that required no board action. Informational**

1. Anderson, Rodney (22FC:0118 – Both Chapters – City of Massena 11/11/22) Intake
2. Bax, Kaye (22FC:0100 – Chapter 21 – City of Fontanelle & Council 9/14/22) Pending
3. Beck, Tim (22FC:0036 – Both Chapters – Pleasant Valley School District 5/5/22) Pending
4. Gomes, Analicia (22FC:0058 – Chapter 21 – Bettendorf Comm. School Board 6/2/22). Pending
5. Goodall, Noah (22FC:0117 – Chapter 22 – Iowa Dept. Public Safety 11/10/22) Intake
6. Huffman, David (22FC:0047 – Both Chapters – Batavia City Council 5/25/22) Pending
7. Klein, Adam (15FC:0034-Chapter 22 - DCI / Burlington Police Dept. 5/15/15) Pending
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10. Radtke, Mari (22FC:0050 – Chapter 22 – City of Paullina 5/26/22) Pending
11. Sellers, Dakota (22FC:0119 – Chapter 22 – City of Vinton 11/11/22) Intake

**6) Committee Reports**

1. Communications – No report
2. Legislative –

The Committee met and proposed legislative amendments to section 22.4. A motion by Breitbarth and a second by Lindahl a motion to approve the amendment to 22.4 and to have staff pre-file the bill with the LSA. Unanimously approved, 6-0.

3. Rules – The new rules were finalized on November 16, 2023.

**8) Updates for the board.**

- a. Johnson provided an overview of the September website use and YTD case totals.
- b. Toresdahl shared the FY22 financials and FY23 appropriations update.
- c. Johnson shared past presentations – November 9, 2022 Golden Circle Municipal Officers  
January 18, 2023 Iowa Association of Counties

The next IPIB meeting will be in the Wallace Building, **3rd Floor, E/W Conference Room**, December 15, 2022, at 1:00 p.m.

At 3:39 p.m. the meeting adjourned on a motion by Breitbarth and a second by Lindahl. Unanimously approved.

Respectfully submitted  
Brett Toresdahl, Deputy Director

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IPIB, Chair  
Approved