

IOWA PUBLIC INFORMATION BOARD – Training Committee

MEMBERS

Catherine Lucas, Johnston (Government Representative, 2024-2028)

Monica McHugh, Zwingle (Public Representative, 2022-2026)

Jackie Schmillen, Urbandale (Media Representative, 2022-2026)

STAFF

Charlotte Miller, Executive Director

Charissa Flege, Deputy Director

JT Harris, Staff Attorney

Use the following link to watch the IPIB meeting live:

<https://youtube.com/@IowaPublicInformationBoard>

Note: If you wish to make public comment to the Board, please send an email to IPIB@iowa.gov prior to the meeting.

September 17, 2026, 11:00 a.m. – 12:00 p.m.

Location: 510 E 12th Street

Jessie M. Parker Building, East

Des Moines, Iowa 50319

(members may attend via Google Meet)

- I. Call to Order
- II. Approval of Agenda *
- III. Approve Minutes of July 16, 2026 *
- IV. Public Comment (5-minute limit per speaker)
- V. Training Updates (Miller)
- VI. Section 21.12
 - a. Recent/Upcoming Trainings & Schedule
- VII. New Training Providers for Approval
 - a. Hinders, Updegraff, Franklin and Limkemann, P.L.C.
- VIII. Next Meeting Date
- IX. Adjourn

*** Attachment**



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UNAPPROVED MINUTES

- I. Call to Order.
 - a. *Lucas called to order at 10:09 am on July 16, 2026. Present were Lucas, McHugh, Miller, Flege and Harris.*
- II. Approval of Agenda *
 - a. *McHugh moved to approve agenda. Lucas second. Approved 2-0.*
- III. Approve Minutes of March 26, 2026
 - a. *McHugh moved to approve March minutes. Lucas second. Approved 2-0.*
- IV. Public Comment (5-minute limit per speaker)
 - a. *None*
- V. Training Updates (Miller)
 - a. *IPIB continues to do monthly lunch & learns. Feedback remains positive.*
- VI. Section 21.12 (Miller)
 - a. Recent/Upcoming Trainings & Schedule
 - i. *Will continue to offer lunch slot until fully staffed.*
- VII. New Training Providers for Approval
 - a. GovQuest by PRI
 - b. Iowa State Association of Counties (ISAC)
 - i. *Discussion and review of both providers. ISAC representative Lynsey Pierce attended to answer questions. McHugh moved to approve both trainers. Lucas second. Approved 2-0.*
- VIII. Next Meeting Date
 - a.
- IX. Adjourn

a. Meeting adjourned at 10:18 AM.