

IOWA PUBLIC INFORMATION BOARD – Training Committee

MEMBERS

Catherine Lucas, Johnston (Government Representative, 2024-2028)

Monica McHugh, Zwingle (Public Representative, 2022-2026)

Jackie Schmillen, Urbandale (Media Representative, 2022-2026)

STAFF

Charlotte Miller, Executive Director

Charissa Flege, Deputy Director

J.T. Harris, Staff Attorney

Use the following link to watch the IPIB meeting live:

<https://youtube.com/@IowaPublicInformationBoard>

Note: If you wish to make public comment to the Board, please send an email to IPIB@iowa.gov prior to the meeting.

July 16, 2026, 10:00 a.m. – 11:00 a.m.

Location: 510 E 12th Street

Jessie M. Parker Building, East

Des Moines, Iowa 50319

(members may attend via Google Meet)

- I. Call to Order
- II. Approval of Agenda *
- III. Approve Minutes of March 26, 2026 *
- IV. Public Comment (5-minute limit per speaker)
- V. Training Updates (Miller)
- VI. Section 21.12
 - a. Recent/Upcoming Trainings & Schedule
- VII. New Training Providers for Approval
 - a. GovQuest by PRI
 - b. Iowa State Association of Counties (ISAC)
- VIII. Next Meeting Date
- IX. Adjourn

*** Attachment**



IOWA PUBLIC INFORMATION BOARD – Training Committee

March 2026 Meeting

Unapproved Minutes

Time: March 26, 2026, 11:00 a.m.

Location: Jessie Parker (510 E 12th Street) / Virtual (Livestreamed on YouTube)

Members: Catherine Lucas, Monica McHugh (Quorum)

Also Present: Charlotte Miller, Charissa Flege, Alexander Lee

- X. Call to Order.** Lucas called to order 11:11 a.m.
- XI. Approval of Agenda.** Motion by McHugh, second by Lucas. 2-0.
- XII. Approve Minutes of December 18, 2025.** Motion by McHugh, second by Lucas. 2-0.
- XIII. Public Comment.** No public comment.
- XIV. Training Updates (Lee).** Continuing on previous schedules. Did not get full data from FY25 Q4, but League of Cities, Association of School Boards, and Ahlers & Cooney all reported significant numbers for certificates issued.
- XV. Section 21.12**
 - a. Recent/Upcoming Trainings & Schedule.** There has been some interest in a later evening training. Could do a test run for 7:00 p.m. on April 15, but will ask the library which requested the evening training if there would be a specific time that works for them.
 - b. Discussion of Possible Training Provider Partnership w/ ISBA.** Would want it to be a specific attorney on the ISBA staff, rather than having the ISBA broadly as a training provider.
- XVI. New Training Providers for Approval.** Motion by Lucas, with amendment on City of Coralville, seconded by McHugh. 2-0.
 - a. City of Coralville.** Amended to reflect Kevin Olson as an approved training provider.
 - b. Dorsey & Whitney**
 - c. Siouxland Interstate Metropolitan Planning Council (SIMPCO)**
 - d. Whitfield & Eddy**
 - e. Woodbury County**
- XVII. Next Meeting Date.** April 16, 2026 @ 11:00 a.m. if needed.
- XVIII. Adjourn.** Adjourned by Lucas at 11:33 a.m.