

IOWA PUBLIC INFORMATION BOARD

LEGISLATIVE COMMITTEE MEMBERS

Joan Corbin, Pella (Government Representative, 2024-2028)
E. J. Giovannetti, Urbandale (Public Representative, 2022-2026)
Barry Lindahl, Dubuque (Government Representative, 2024-2028)
Luke Martz, Ames (Public Representative, 2024-2028)

STAFF

Erika Eckley, Executive Director
Kim Murphy, Deputy Director
Alexander Lee, Agency Counsel

Use the following link to watch the IPIB meeting live:

<https://youtube.com/@IowaPublicInformationBoard>

Note: If you wish to make public comment to the Board, please send an email to IPIB@iowa.gov prior to the meeting.

Legislative Committee Agenda

October 17, 2024, 3:30p.m. (or immediately following the IPIB Board Meeting)
IDALS Conference Room 1st Floor
Wallace Building
502 East 9th Street, Des Moines

- I. Call to Order
- II. Approve Agenda*
- III. Approve Minutes from September 5, 2024, Legislative Committee meeting*
- IV. Public Comment
- V. Review feedback on legislative proposals
- VI. Deliberation and potential action on proposed changes to Iowa Code § 21.4.*
- VII. Determine potential next meeting
- VIII. Adjourn

*** Attachments**

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Legislative Committee Minutes

September 5, 2024

This meeting was conducted as an electronic meeting

In attendance: Joan Corbin, E. J. Giovannetti, Barry Lindahl, Luke Martz.
Staff present: Erika Eckley.

I. Call to Order

The meeting was called to order at 1:30.

II. Approve Agenda*

Lindahl moved to approve the agenda. Martz seconded. Motion passed 4-0.

III. Approve Minutes from August 15, 2024, Legislative Committee meeting*

Corbin moved to approve the minutes. Martz seconded. Motion passed 4-0.

IV. Public Comment

There were no public comments.

V. Deliberation and potential action on proposed changes to Iowa Code § 21.4.*

The Committee deliberated on the provided draft and directed IPIB Staff to gather input from stakeholders. No action was taken.

VI. Schedule next committee meeting

The next meeting is scheduled for Thursday, October 3 at 1:30 to be conducted electronically.

VII. Adjourn

Lindahl moved to adjourn and Martz seconded. Motion carried 4-0. Meeting adjourned at 2:27 p.m.

21.4 Public notice.

1. a. Except as provided in subsection 3, a governmental body shall give notice of the time, date, and place of each meeting including a reconvened meeting of the governmental body, and the tentative agenda of the meeting, in a manner reasonably calculated to apprise the public of that information.

(1) Reasonably calculated notice shall include:

(a) advising the news media who have filed a request for notice with the governmental body;

(b) posting the notice so that the notice is visible at all times on a bulletin board or other in a prominent and conspicuous place annually designated for such purposes by the governmental body clearly designated for that purpose at the principal office of the body holding the meeting, or if no such office exists, at the building in which the meeting is to be held; and

(c) posting the notice on any website owned or maintained by the government body or other online presence moderated by the government body, if applicable.

(2) If a tentative agenda has been posted and is amended within the timeframe established in section 2(a), then the agenda shall be marked as "AMENDED" and the amended provisions identified. Upon amendment the governmental body shall give notice in accordance with the reasonably calculated notice requirements.

b. Each meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Special access to the meeting may be granted to persons with disabilities.

2. a. Except as otherwise provided in paragraph "c", notice conforming with all of the requirements of subsection 1 shall be given at least twenty-four hours prior to the commencement or cancellation of any meeting of a governmental body unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible shall be given.

b. When it is necessary to hold a meeting on less than twenty-four hours' notice, or at a place that is not reasonably accessible to the public, or at a time that is not reasonably convenient to the public, the nature of the good cause justifying that departure from the normal requirements shall be stated in the minutes.

c. If a governmental body is prevented from convening an otherwise properly noticed meeting under the requirements of subsection 1, the governmental body shall provide reasonably calculated notice of the cancellation of the meeting. The governmental body may convene the meeting if the governmental body posts an amended notice of the meeting conforming with all of the requirements of subsections 1 and 2.

3. Subsection 1 does not apply to any of the following:

a. A meeting reconvened within four hours of the start of its recess, where an announcement of the time, date, and place of the reconvened meeting is made at the original meeting in open session and recorded in the minutes of the meeting and there is no change in the agenda.

- b. A meeting held by a formally constituted subunit of a parent governmental body during a lawful meeting of the parent governmental body or during a recess in that meeting of up to four hours, or a meeting of that subunit immediately following the meeting of the parent governmental body, if the meeting of that subunit is publicly announced in open session at the parent meeting and the subject of the meeting reasonably coincides with the subjects discussed or acted upon by the parent governmental body.
4. If another section of the Code requires a manner of giving specific notice of a meeting, hearing, or an intent to take action by a governmental body, compliance with that section shall constitute compliance with the notice requirements of this section.

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Commented [EE[1]]: Suggested adding something like "and regularly updated"

Commented [EE[2]]: Concern with adding a requirement for notice of cancellation. Adding another step in process that can cause liability without adding anything to goal of transparency

b. A meeting held by a formally constituted subunit of a parent governmental body during a lawful meeting of the parent governmental body or during a recess in that meeting of up to four hours, or a meeting of that subunit immediately following the meeting of the parent governmental body, if the meeting of that subunit is publicly announced in open session at the parent meeting and the subject of the meeting reasonably coincides with the subjects discussed or acted upon by the parent governmental body.

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