

# **IOWA PUBLIC INFORMATION BOARD**

## **LEGISLATIVE COMMITTEE MEMBERS**

**Joan Corbin, Pella (Government Representative, 2024-2028)**  
**E. J. Giovannetti, Urbandale (Public Representative, 2022-2026)**  
**Barry Lindahl, Dubuque (Government Representative, 2024-2028)**  
**Luke Martz, Ames (Public Representative, 2024-2028)**

## **STAFF**

**Erika Eckley, Executive Director**  
**Kim Murphy, Deputy Director**

**Use the following link to watch the IPIB meeting live:**

<https://youtube.com/@IowaPublicInformationBoard>

**Note: If you wish to make public comment to the Board, please send an email to [IPIB@iowa.gov](mailto:IPIB@iowa.gov) prior to the meeting.**

## **Legislative Committee Agenda**

**August 15, 2024**

**immediately following the IPIB Meeting**  
**IDALS 2N Large Conference Room**  
**Wallace Building**  
**502 East 9<sup>th</sup> Street, Des Moines**

- I. Call to Order
- II. Approve Agenda\*
- III. Approve Minutes from August 8, 2024, Legislative Committee meeting\*
- IV. Public Comment
- V. Deliberation and potential action on proposed changes to Iowa Code § 21.4.\*
- VI. Schedule next committee meeting
- VII. Adjourn

**\* Attachments**

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## **Legislative Committee Minutes**

**August 8, 2024, 1:30 p.m.**

**This meeting was conducted electronically**

**In attendance:** Joan Corbin, E. J. Giovannetti, Barry Lindahl, Luke Martz. Staff present Erika Eckley, Kim Murphy, and Erik Johnson (intern).

**I. Call to Order**

**The meeting was called to order at 1:31.**

**II. Approve Agenda\***

**Lindahl moved to approve the agenda. Corbin seconded. Motion passed 4-0.**

**III. Approve Minutes from July 25, 2024, Legislative Committee meeting\***

**Lindahl moved to approve the minutes. Corbin seconded. Motion passed 4-0.**

**IV. Public Comment**

**There were no public comments.**

**V. Discuss topics identified in previous meeting and potential changes or recommendations**

- Reasonable estimates and fees for public records requests

**The Committee deliberated on this matter and decided to develop a form to assist in providing estimates and costs for public records requests.**

- Notices for open meetings, including physical and virtual posting

**The Committee asked Eckley to provide a draft amendment to the statute to require 24 hour access to the notice, require posting on any online government website, require identifying any amendments to the agenda if made after initial posting, and requiring notice of any cancellation or rescheduling of posted meetings.**

**VI. Schedule next committee meeting**

**The next meeting is scheduled for Thursday, August 15 immediately following the Board meeting.**

VII. Adjourn

**Lindahl moved to adjourn and Martz seconded. Motion carried 4-0. Meeting adjourned at 2:45.**

#### 21.4 Public notice.

1. a. Except as provided in subsection 3, a governmental body shall give notice of the time, date, and place of each meeting including a reconvened meeting of the governmental body, and the tentative agenda of the meeting, in a manner reasonably calculated to apprise the public of that information.

(1) Reasonably calculated notice shall include:

(a) advising the news media who have filed a request for notice with the governmental body;

(b) posting the notice ~~on a bulletin board or other~~ in a prominent place which is easily accessible to the public at all times, day or night, and clearly designated for that purpose at the principal office of the body holding the meeting, or if no such office exists, at the building in which the meeting is to be held; and

(c) posting the notice on any website owned or maintained by the government body or other online presence moderated by the government body, if applicable.

(2) If a tentative agenda has been posted and is amended within the timeframe established in section 2(a), then the agenda shall be marked as amended and shall be reposted in accordance with the notice requirements of this section.

b. Each meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Special access to the meeting may be granted to persons with disabilities.

2. a. Except as otherwise provided in paragraph “c”, notice conforming with all of the requirements of subsection 1 shall be given at least twenty-four hours prior to the commencement of any meeting of a governmental body unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible shall be given.

b. When it is necessary to hold a meeting on less than twenty-four hours’ notice, or at a place that is not reasonably accessible to the public, or at a time that is not reasonably convenient to the public, the nature of the good cause justifying that departure from the normal requirements shall be stated in the minutes.

c. If a governmental body is prevented from convening an otherwise properly noticed meeting under the requirements of subsection 1, the governmental body shall provide reasonable calculated notice of the cancellation of the meeting. The governmental body may convene the meeting if the governmental body posts an amended notice of the meeting conforming with all of the requirements of subsections 1 and 2.

3. Subsection 1 does not apply to any of the following:

a. A meeting reconvened within four hours of the start of its recess, where an announcement of the time, date, and place of the reconvened meeting is made at the original meeting in open session and recorded in the minutes of the meeting and there is no change in the agenda.

b. A meeting held by a formally constituted subunit of a parent governmental body during a lawful meeting of the parent governmental body or during a recess in that meeting of up to four hours, or a

meeting of that subunit immediately following the meeting of the parent governmental body, if the meeting of that subunit is publicly announced in open session at the parent meeting and the subject of the meeting reasonably coincides with the subjects discussed or acted upon by the parent governmental body.

4. If another section of the Code requires a manner of giving specific notice of a meeting, hearing, or an intent to take action by a governmental body, compliance with that section shall constitute compliance with the notice requirements of this section.